

## **WEST VIRGINIA WATER DEVELOPMENT BOARD MINUTES**

The West Virginia Water Development Board met at 11:00 a.m., Thursday, October 10, 2024, at the Water Development Authority's ("WDA") office in Charleston, West Virginia. Notice of the meeting was posted on the Secretary of State's online meeting notice database, the WDA's website and in the lobby at the WDA's office. Those wanting to attend the meeting could do so in person. Tina Parker recorded the minutes of the meeting. After the Roll Call, the Chair declared a quorum.

### **BOARD ATTENDEES:**

Ann V. Urling, Chair, Designee for Governor Jim Justice, via conference call  
John Miller, Vice Chair, via conference call  
Gary Sutphin, via conference call  
Amy Swann, present  
Michael Clowser, present  
Meredith Vance, Designee for the Commissioner of the Bureau of  
Public Health, via conference call  
Katheryn Emery, Designee for the Secretary for the Department of  
Environmental Protection, via conference call

### **WDA STAFF PRESENT:**

Marie Prezioso  
Brad Sergent  
Veronica Lewis  
Tina Parker  
Brock Jarrett  
Roshanda Lambert  
Wayne Morgan

### **OTHER ATTENDEES:**

Samme Gee, Jackson Kelly PLLC, Counsel to the Board  
Mark Imbrogno, Jackson Kelly PLLC, Counsel to the Board, via conference call  
Austin Gillenwater, Griffith & Associates, P.L.L.C.  
Jason Pizatella, Contractors Association of West Virginia  
Rob Adams, Brown Edwards & Company LLP, via conference call  
Anthony Carpenter, Brown Edwards & Company LLP, via conference call

### **APPROVAL OF MINUTES**

The minutes for the meeting held on Wednesday, August 7, 2024, were presented for approval. MOTION: Moved by Ms. Amy Swann; Seconded by Ms. Katheryn Emery; Passed unanimously.

**RESOLVED, That the minutes of the Board meeting held on August 7, 2024, are approved.**

### **AUDIT COMMITTEE REPORT**

Ms. Prezioso reported to the Board that the Audit Committee met prior to the Board meeting. She introduced the auditors, Mr. Rob Adams and Mr. Anthony Carpenter. Mr. Carpenter advised the Board that all three audits for Fiscal Year 2024 were completed and were clean audits. Mr. Adams and Mr. Carpenter were available for questions.

#### **FY 2024 West Virginia Water Development Authority Audit**

MOTION: Moved by Ms. Swann; Seconded by Mr. Gary Sutphin; Passed unanimously.

**RESOLVED, That the Fiscal Year 2024 West Virginia Water Development Authority audit be accepted and approved.**

#### **FY 2024 West Virginia Infrastructure and Jobs Development Council (“IJDC”) Audit**

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

**RESOLVED, That the Fiscal Year 2024 West Virginia Infrastructure and Jobs Development Council audit be accepted and approved.**

#### **FY 2024 West Virginia Drinking Water Treatment Revolving Fund Audit**

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

**RESOLVED, That the Fiscal Year 2024 West Virginia Drinking Water Treatment Revolving Fund audit be accepted and approved.**

### **FINANCIAL REPORT**

Ms. Prezioso summarized the refunding of the West Virginia Water Development Authority Infrastructure Excess Lottery Revenue Bonds, 2014 Series A. She reported that Moody’s upgraded the issue to “AAa3” from “A1” and Standard and Poor reaffirmed the “AAA” rating. Also, the plan is to price the bonds around the week of October 21<sup>st</sup>. Ms. Samme Gee gave an overview of the Parameters Series Resolution. A copy was in the Board packet.

MOTION: Moved by Ms. Swann; Seconded by Mr. John Miller; Passed unanimously.

**RESOLVED, That the Series Resolution and documents presented to the Board, authorizing the Infrastructure Excess Lottery Refunding Bonds, 2024 Series A, be approved.**

### **WDA EEGF PROJECTS**

Ms. Prezioso gave an update on the projects that are bidding and that needed to close by December 31, 2024. She also reported that the Legislature had passed a \$125 million-dollar supplemental EEGF appropriation in the Special Session.

Ms. Prezioso reported that bid overrun projects that had not been through the Infrastructure and Jobs Development Council must be approved by the Board.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

**RESOLVED, That the bid overruns for the following projects be approved:**

- |                     |           |
|---------------------|-----------|
| 1. City of Nitro    | \$250,000 |
| 2. DNR Coopers Rock | \$125,835 |

Ms. Prezioso summarized the following project.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

**RESOLVED, That the Board approves the following project listed grant amount from Surplus Revenue Appropriations contingent on the fulfillment of the Authority's EEG program requirements:**

College of St. Joseph the Worker	\$5,000,000
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**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

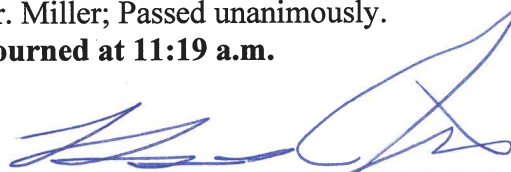
There was none.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

MOTION: Moved by Ms. Swann; Seconded by Mr. Miller; Passed unanimously.

**RESOLVED, That the Board meeting be adjourned at 11:19 a.m.**

  
Brock Jarrett, Secretary/Treasurer

Minutes approved:

10/30/24 (Date)

Attachments:

- FY2024 WV Water Development Authority Audit (available on WDA website)
- FY2024 WV Infrastructure and Jobs Development Council Audit (available on WDA website)
- FY2024 WV Drinking Water Treatment Revolving Fund Audit (available on WDA website)
- Resolution for Refunding of the Infrastructure Excess Lottery Revenue Bonds, 2014 Series A
- WDA EEGF Project Applications for Consideration



October 7, 2024

West Virginia Water Development Authority  
1009 Bullitt Street  
Charleston, WV 25301  
304.414.6500  
www.wwwda.org

Re: Nitro Athletic Complex Pickleball Enclosure Project Overrun Funding

Dear Ms. Prezioso,

The City of Nitro respectfully requests an additional \$250,000 in project overrun funding, supplementing the \$1,153,775 awarded in March 2024. Due to underestimated pre-bid costs for concrete, steel, general contractor conditions, and specialized equipment, alongside significant inflation impacts, the current funding is insufficient. The overrun will ensure project completion, with the City covering the remaining \$400,000 needed, \$250,000 of that will be in a low interest loan from the State of West Virginia.

A handwritten signature in blue ink that reads "David Casebolt". The signature is written in a cursive style and is positioned above a horizontal line.

David Casebolt, Mayor

DAVE CASEBOLT  
MAYOR  
304.755.0705

RICH HIVELY  
RECORDER  
304.755.0707

WDA/EEGF/4  
(7/2022)

(SAM.gov # \_\_\_\_\_ /UEI # \_\_\_\_\_)

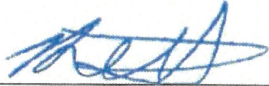
APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor:  Governmental or  Not-for-Profit  
Name: West Virginia Division of Natural Resources, Coopers Rock State Forest, Waste Water Project  
Address: 324 4th Ave., South Charleston, WV 25303  
Contact Name: Brett McMillion, WVDNR Director  
Email Address: Brett.w.mcmillion@wv.gov  
Phone Number: (304) 558-2764
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.  
Attach financial information and any supporting documentation.
- 3) Amount of WDA EEG Fund being requested: \$125,835.00  
Amount of Project Sponsor contribution: \$0
- 4) Status of Infrastructure Project design: In construction  
Estimated date for design completion: complete
- 5) Estimated construction period: 365 Days  
Estimated completion date: April 2024
- 6) Date of last audit: \_\_\_\_\_  
Attach copy of most recent audit.
- 7) Required recommendation: Commerce , Economic Development ,  
Tourism  (Attach letter from the applicable Secretary).

Application Date: 9/13/24

Authorized Representative/Project Sponsor

Name/Title: Brett McMillion, Director

Signature: 

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwda.org](mailto:wda@wvwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

WDA/EEGF/4  
(7/2022)

(SAM.gov # \_\_\_\_\_/UEI # \_\_\_\_\_)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: \_\_\_ Governmental or  Not-for-Profit  
Name: College of St. Josphe the Worker  
Address: 424 Washington St. Steubenville, OH 43952  
Contact Name: Andrew Jones  
Email Address: andrew@collegeofstjoseph.com  
Phone Number: 360-303-4883
  
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.  
  
Attach financial information and any supporting documentation.
  
- 3) Amount of WDA EEG Fund being requested: \$5,000,000  
Amount of Project Sponsor contribution: \$5,000,000
  
- 4) Status of Infrastructure Project design: in progress  
Estimated date for design completion: 12 months
  
- 5) Estimated construction period: five years  
Estimated completion date: 2029
  
- 6) Date of last audit: NA  
  
Attach copy of most recent audit.
  
- 7) Required recommendation: Commerce \_\_\_\_\_, Economic Development ,  
Tourism \_\_\_\_\_ (Attach letter from the applicable Secretary).

Application Date: 10/4/2024

Authorized Representative/Project Sponsor

Name/Title: Andrew Jones, Academic Dean

Signature: Andrew Jones

Digitally signed by Andrew Jones  
Date: 2024.10.04 15:31:12 -04'00'

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwda.org](mailto:wda@wvwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.